

Appendix Two – the data collection process

CGS Awarding grades to Year 11 and 13 (Cohort 2020) A guide to complete the centre-assessed grade (CAG) and rank order spreadsheet

White, blue and peach columns will be exported from SIMS and already populated when this s/s is sent to HoDs on Monday 20th April

Phase 1 – HoDs complete yellow columns to create an initial CAG and rank as a basis for discussion. Phase 1 is purely data-driven. This will serve as a starting point for discussions with class teachers (Phase 2). HoDs must make reference to Sisra to consider patterns of performance over previous years and accuracy of predictions.

Phase 3 – The recommended CAG and ranking within each grade will be quality assured and statistical modelling will be applied to ensure that the final grades that are submitted are in line with what Ofqual would expect from our centre.

Exam Access Arrangements	Overall A2L %	K32 Ma Final Level	M32 En Final Level	K32 Average Final Level	EPG English Lang Year 11 DP1	Mock English Lang Y11 Mock 1	A2L English Lang Y11 DP1	CPG English Lang Year 11 DP2	EPG English Lang Year 11 DP2	Mock English Lang Y11 Mock 2	IEL English DP2 Year 11 DP2	Mock English Lang 2 Mock	CAG En KS4 Result Phase 1	Rank En KS4 Result Phase 1	Class Teacher	Recommended score 1-6	Reasons	CAG Phase 2	Rank Phase 2	CAG Phase 3 - Final	Rank Phase 3 - Final
	52	4.1	4.8	4.4																	
	73	4.3	5	4.7																	
	74	5.8	5.5	5.6																	

The dark peach column will also be pre-populated with the most recent EFG. The starting point for determining the CAG will be the predicted grade that was entered at the final data point for year 11
[The CAG could be amended during phase 2 and again during phase 3].

Phase 2 – HoDs to share the s/s with class teachers to complete light pink columns. *Class teachers will review the ranking of students in their class and use columns to identify any students that in their professional judgement should have a higher or lower ranking or CAG.* A brief reason must be provided in appropriate column (e.g. missed last question on p1 in mock). Class teacher to complete light pink columns in preparation for the departmental Team meeting at which the student's grades and ranking will be agreed and the dark pink columns completed. Once Phase 2 is complete the s/s should be shared with SLT.