



Colston's Girls' School

Simply Outstanding

Cheltenham Road,
Bristol, BS6 5RD
Tel: 0117 942 4328
Web: colstonsgirls.org
Email: info@colstonsgirls.org
Principal: John Whitehead

12th January 2018

Dear Parent/Carer,

Educational Trips and Visits

Thank you for responding to the survey regarding trips and visits at Colston's Girls' School. In response to the results and the comments that were made, we have decided to make the following changes to trips with limited spaces that have a likelihood of being oversubscribed:

- Termly updates on upcoming trips will be published in the parental newsletter
- Trip Information Letters will go out at least a week before it becomes available via ParentPay
- Payments will be made available as late as possible on the day stated
- Payments to be made by a deadline and if oversubscribed an attempt will be made to increase numbers to allow all students to attend. If this is not possible, then places will be awarded through a random draw. The students that are unsuccessful will be automatically placed onto the reserve list.

All trip leaders at Colston's Girls' School do their best to ensure that as many students can access their trips. We hope that these changes will help to ensure everyone has an equal chance of attending trips with limited spaces. If you have any other comments or you would like to discuss this further, please contact me on 0117 942 4328 or email me at rjones@colstonsgirls.bristol.sch.uk

Thank you for supporting the school and making it possible for us to offer exciting educational experiences outside the classroom.

Yours sincerely

Rachael Jones
Head of Austen House/Educational Visits Coordinator



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