



# Colston's Girls' School

Simply Outstanding

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Principal: John Whitehead

3<sup>rd</sup> October 2017

Dear Parent/Carer

**Re: Year 11 Prom**

In order to celebrate the end of Year 11 we will be holding a School Prom on the evening of Wednesday 27th June at Tortworth Court Four Pillars Hotel. This should be a fantastic event at a wonderful location with fantastic grounds. The event will include a non-alcoholic drinks reception, an evening finger buffet, photographer and disco. You will need to ensure that your daughter can travel safely to and from the event.

More details about the hotel and directions can be found at the following website:

[www.tortworth-court-hotel.four-pillars.co.uk](http://www.tortworth-court-hotel.four-pillars.co.uk)

If your daughter would like to attend the Prom please provide a deposit for £20 via ParentPay by Monday 31st October in order to secure her place, making sure that the consent box is ticked which will be taken as your confirmation of consent. Please note that deposits are non-refundable. A final payment will be collected later in the School year. The total amount will be dependent upon the number of students who sign up. As an estimation it is likely that the remaining cost will be an additional £15-25. It is very important to sign up for the prom early as the number who sign up will determine the booking made. If your daughter decides later in the year that she wishes to attend I cannot guarantee that there will be a space for her.

Further details regarding timings and final cost will be sent to you later in the year.

In the meantime if you have any questions please do not hesitate in contacting me.

Yours sincerely,

Kate Cooper  
Assistant Principal